

**TRAINING EMPLOYMENT AND COMMUNITY HELP, INC.
(TEACH)**

ALTURAS, CALIFORNIA

**FINANCIAL STATEMENTS
AND
SINGLE AUDIT REPORT**

JUNE 30, 2013

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INDEPENDENT AUDITORS' REPORT

Board of Directors
Training Employment and
Community Help, Inc.
Alturas, California

Report on the Financial Statements

We have audited the accompanying financial statements of Training Employment and Community Help, Inc., which comprise the statement of financial position as of June 30, 2013, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the organization's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Training Employment and Community Help, Inc. as of June 30, 2013, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

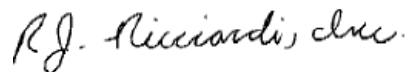
We have previously audited Training Employment and Community Help, Inc.'s 2012 financial statements, and our report dated November 28, 2012, expressed an unmodified opinion on those audited financial statements. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2012, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Matters

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The supplementary data in schedules 1 through 29 is presented for purposes of additional analysis and is not a required part of the financial statements. The accompanying schedule of expenditures of federal awards, as required by Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 6, 2013 on our consideration of the Training Employment and Community Help, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Training Employment and Community Help, Inc.'s internal control over financial reporting and compliance.



R.J. Ricciardi, Inc.
Certified Public Accountants

San Rafael, California
December 6, 2013

Training Employment and Community Help, Inc.
STATEMENTS OF FINANCIAL POSITION
 June 30, 2013
 (With Comparative Totals for June 30, 2012)

	2013	2012
<u>ASSETS</u>		
Current assets:		
Cash and cash equivalents	\$ 165,513	\$ 234,573
Grants/contracts receivable	635,116	636,812
Total current assets	800,629	871,385
Fixed assets, net of accumulated depreciation	139,513	156,798
Total assets	\$ 940,142	\$ 1,028,183
 <u>LIABILITIES AND NET ASSETS</u>		
Current liabilities:		
Accounts payable and accrued expenses	\$ 197,242	\$ 135,246
Refundable advances	148,462	69,829
Total current liabilities	345,704	205,075
Net assets - Exhibit A:		
Unrestricted	594,438	823,108
Total net assets	594,438	823,108
Total liabilities and net assets	\$ 940,142	\$ 1,028,183

The accompanying notes are an integral part of these financial statements.

STATEMENTS OF ACTIVITIES

For the Year Ended June 30, 2013

(With Comparative Totals for the Year Ended June 30, 2012)

	<u>2013</u>	<u>2012</u>
Revenues:		
Grants/contracts	\$ 2,045,488	\$ 2,588,841
Other	<u>202,241</u>	<u>88,655</u>
Total revenues	<u>2,247,729</u>	<u>2,677,496</u>
Expenses:		
Administration services	381,660	340,906
Program services	<u>2,094,739</u>	<u>2,134,667</u>
Total expenses	<u>2,476,399</u>	<u>2,475,573</u>
Change in net assets	(228,670)	201,923
Net assets, beginning of period	<u>823,108</u>	<u>621,185</u>
Net assets, end of period	<u>\$ 594,438</u>	<u>\$ 823,108</u>

The accompanying notes are an integral part of these financial statements.

STATEMENTS OF CASH FLOWS

For the Year Ended June 30, 2013

(With Comparative Totals for the Year Ended June 30, 2012)

	<u>2013</u>	<u>2012</u>
Cash flows from operating activities:		
Change in net assets	\$ (228,670)	\$ 201,923
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation	17,285	14,194
Changes in certain assets and liabilities:		
Grants/contracts receivable	1,696	81,416
Accounts payable and accrued expenses	61,996	31,083
Refundable advances	78,633	(137,619)
Net cash provided (used) by operating activities	<u>(69,060)</u>	<u>190,997</u>
Cash flows from investing activities:		
Acquisition of fixed assets	<u>-</u>	<u>(110,516)</u>
Net cash provided (used) by investing activities	<u>-</u>	<u>(110,516)</u>
Net increase (decrease) in cash during the year	(69,060)	80,481
Cash balance, beginning of period	<u>234,573</u>	<u>154,092</u>
Cash balance, end of period	<u>\$ 165,513</u>	<u>\$ 234,573</u>
Supplemental disclosures of cash flow information:		
Noncash activities:		
Disposition of fixed assets	<u>\$ 22,024</u>	<u>\$ -</u>

The accompanying notes are an integral part of these financial statements.

Training Employment and Community Help, Inc.
NOTES TO FINANCIAL STATEMENTS
June 30, 2013

NOTE 1 - GENERAL

A. Organization

Training Employment and Community Help, Inc. (TEACH), organized in 1983 as a non-profit agency in Alturas, California, is a multi-purpose organization that participates in and administers programs funded by Federal, State, County and private funders. TEACH provides services to the entire population of Modoc County, not just low-income residents. Many of the programs are subcontracted to TEACH from other agencies. Programs are operated out of the TEACH main office, Modoc Family Resource Center, Family Development Center and Tulelake Newell Family Center.

B. Program Services

Family Centers - The family centers are an interagency project designed for parent support and education for families with children. The family centers bring parents together for training, information and referral to services of other agencies. The programs operated help families and children to be healthy and successful.

Modoc Crisis Center - The Crisis Center offers services to victims of sexual assault and domestic violence. Services include advocacy, accompaniment, peer and children's counseling and temporary restraining orders. A 24-hour crisis hotline and shelter are also available.

Emergency Services - Temporary shelter is provided to individuals who are homeless and/or stranded. Shelter is provided through vouchers at local motels. Gas vouchers or bus tickets are provided for individuals stranded in Modoc County. TEACH provides food to local families who are in crisis situations. Energy assistance is provided for electrical, propane and wood heating bills.

Modoc Child Care Resource & Referral - Subsidized childcare is provided with eligibility based on family size and income. Childcare provider recruitment, orientation, and training are also provided. The toy lending library offers parenting books, games, baby equipment and much more.

Court Appointed Special Advocates (CASA) - CASA are volunteers who are trained and appointed by the court to advocate for children who come into the court system as a result of alleged abuse or neglect.

C. Administration Services

Administration services represent management and general expenses, indirect costs, and the administrative costs portion of program services.

Training Employment and Community Help, Inc.
NOTES TO FINANCIAL STATEMENTS
June 30, 2013

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Basis of Accounting

The financial statements and records of TEACH are prepared on the accrual basis of accounting and, therefore, include all support and revenues when earned and all expenses when incurred, regardless of whether the support and revenues or expenses were received or paid as of the end of a period. Grants are recognized as support when earned in accordance with the terms of each grant or agreement.

B. Basis of Presentation

The statements are presented in accordance with the provisions of Financial Accounting Standards Board Accounting Standards Codification (FASB ASC 958-205), *Financial Statements of Not-for-Profit Organizations*. Under FASB ASC 958-205, TEACH is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

C. Unrestricted Net Assets

Unrestricted net assets generally result from revenues obtained by providing services, receiving unrestricted contributions, and receiving interest and dividends from income-producing assets. The only limits on the use of unrestricted net assets are the broad limits resulting from the nature of TEACH and the purposes specified in its Articles of Incorporation or Bylaws and limits resulting from contractual agreements entered into by TEACH in the course of its operations.

D. Cash and Cash Equivalents

For purposes of reporting the statement of cash flows, cash and cash equivalents include cash on deposit with financial institutions and highly liquid investments with a maturity of three months or less.

E. Grants/Contracts Receivable

TEACH has not accrued a loss for allowances for uncollectible receivables since it is the opinion of management that it is highly probable that all receivables will be collected.

F. Fixed Assets

Assets acquired through restricted grant resources are considered to be owned by the grantor while such assets are in use under the funded program, or while they are being used for a similar program. Any disposition of restricted assets or any funds derived therefrom are subject to grant regulations.

The aggregate cost of assets over \$5,000 acquired with unrestricted grant resources is capitalized in the statement of financial position. Fixed assets are stated at cost and depreciation is computed on the straight-line basis of accounting over the estimated useful lives of the assets.

Training Employment and Community Help, Inc.
NOTES TO FINANCIAL STATEMENTS
June 30, 2013

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

G. Functional Expenses and Indirect Costs

Directly identifiable expenses are charged to program services. Expenses related to more than one function are charged to program services on the basis of periodic time and expense studies. Administration services include those expenses that are not directly identifiable with any other specific function but provide for the overall support and direction of TEACH.

Indirect costs represent administrative costs recorded in the general administration fund which are allocable to the restricted programs as indirect administrative costs.

H. Use of Estimates

The financial statements have been prepared in conformity with U.S. generally accepted accounting principles and, as such, include amounts based on informed estimates and judgments of management with consideration given to materiality. Actual results could differ from those estimates.

I. Risk Management

TEACH is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which TEACH carries commercial insurance.

J. Contingencies

TEACH participates in federal grants, the principal of which is the U.S. Department of Health & Human Services. Disbursement of funds received under this grantor agency requires compliance with terms and conditions specified in the grant agreement and is subject to audit by the grantor agency. Any disallowed costs resulting from such an audit could become a liability of the general fund or other applicable funds.

K. Concentrations

TEACH receives a substantial amount of revenue for its programs funded by the California State Department of Education. During the years ended June 30, 2013 and June 30, 2012, TEACH received \$1,098,425 and \$1,161,330, respectively. This amounts to 49% and 43% of total revenue for those years, respectively.

L. Donated Services

Donated services are recognized as contributions in accordance with FASB ASC 958, *Accounting for Contributions and Presentation of Financial Statements*, if the services (a) create or enhance nonfinancial assets or (b) require specialized skills, are performed by people with those skills, and would otherwise be purchased by TEACH. Volunteers also provided services throughout the year that are not recognized as contributions in the financial statements since the recognition criteria under FASB ASC 958 were not met.

Training Employment and Community Help, Inc.
NOTES TO FINANCIAL STATEMENTS
June 30, 2013

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (concluded)

M. Subsequent Events

In preparing these financial statements, TEACH has evaluated events and transactions for potential recognition or disclosure through December 6, 2013, the date the financial statements were available to be issued.

NOTE 3 - INCOME TAXES

TEACH is exempt from Federal income taxes under Section 501(c)(3) of the Internal Revenue Code. TEACH is also exempt from California franchise taxes under Section 23701(d) of the Revenue and Taxation Code and, therefore, has made no provision for Federal or California income taxes. In addition, TEACH has been determined by the Internal Revenue Service not to be a “private foundation” within the meaning of Section 509(a) of the Code.

On July 1, 2012, TEACH adopted the recognition requirements for uncertain income tax positions as required by generally accepted accounting principles, with no cumulative effect adjustment required. Income tax benefits are recognized for income tax positions taken or expected to be taken in a tax return, only when it is determined that the income tax position will more-likely-than-not be sustained upon examination by taxing authorities. TEACH has analyzed tax positions taken for filing with the Internal Revenue Service and all state jurisdictions where it operates. TEACH believes that income tax filing positions will be sustained upon examination and does not anticipate any adjustments that would result in a material adverse affect on TEACH’s financial condition, results of operations or cash flows. Accordingly, TEACH has not recorded any reserves, or related accruals for interest and penalties for uncertain income tax positions at June 30, 2013. TEACH is subject to routine audits by taxing jurisdictions; however, there are currently no audits for any tax periods in progress.

NOTE 4 - CASH AND CASH EQUIVALENTS

Cash balances at June 30, 2013 are as follows:

	<u>2013</u>	<u>2012</u>
Plumas Bank	\$ 164,290	\$ -
County of Modoc	<u>1,223</u>	<u>234,573</u>
Total	<u>\$ 165,513</u>	<u>\$ 234,573</u>

The bank balances with Plumas Bank were insured under the \$250,000 blanket umbrella by the Federal Deposit Insurance Corporation (FDIC).

The total cash deposited with the County of Modoc available for withdrawal is based on the accounting records maintained by the County of Modoc. The Treasurer of the County of Modoc is responsible for maintaining the cash investment pool. The pool’s cash and investments are invested pursuant to investment policy guidelines established by the Modoc County Treasurer.

Training Employment and Community Help, Inc.
NOTES TO FINANCIAL STATEMENTS
 June 30, 2013

NOTE 4 - CASH AND CASH EQUIVALENTS (concluded)

TEACH's investments with the County of Modoc are carried at fair value instead of cost, as required by U.S. generally accepted accounting principles. TEACH adjusts the carrying value of its investments, if material, to reflect their fair value at each fiscal year end, and it includes the effects of these adjustments in income for that fiscal year. At June 30, 2013 and June 30, 2012 the differences between book value and fair value were immaterial and not reflected in the value of TEACH's investments.

The cash balances with the County of Modoc were uninsured and held by the County of Modoc in TEACH's name. It is the opinion of management that the solvency of the investment pool is not of particular concern at this time.

NOTE 5 - FIXED ASSETS

Fixed assets as of June 30, 2013 and June 30, 2012 are as follows:

	<u>Years</u>	<u>Balance</u> <u>June 30, 2013</u>	<u>Balance</u> <u>June 30, 2012</u>
Land	N/A	\$ 31,379	\$ 31,379
Buildings and improvements	25	335,127	335,127
Vehicles	5	73,076	95,100
Equipment	3	<u>28,866</u>	<u>28,866</u>
Total		468,448	490,472
Less accumulated depreciation		<u>(328,935)</u>	<u>(333,674)</u>
Fixed assets, net		<u>\$ 139,513</u>	<u>\$ 156,798</u>

Depreciation expense was \$17,285 and \$14,194 for the years ended June 30, 2013 and June 30, 2012, respectively.

In addition to the above fixed assets, TEACH holds title to the Tulelake Community Center (the Center) building in Tulelake, California, which was constructed during the fiscal year ended June 30, 2003. The building has not been capitalized in TEACH's financial statements because the building sits on land owned by the Tulelake Basin Joint Unified School District and is leased for \$1 a year. A portion of the cost for the Center was financed by the School District and the agreement between the School District and TEACH states that the title to the Center reverts to the School District after 22 years. Furthermore, TEACH does not, and will not, have control over the building. TEACH's participation in the construction of the building was done in order to expedite the process for the school, community, and funders. In addition, the building must be operated as a community center for 20 years as part of the grant agreement or the grant funds of \$1,867,024 must be returned to the State of California Department of Youth Authority.

NOTE 6 - ACCRUED VACATION

Accumulated unpaid employee vacation benefits are recognized as liabilities of TEACH. The amount of accumulated vacation was \$30,765 and \$22,737 as of June 30, 2013 and June 30, 2012, respectively.

Training Employment and Community Help, Inc.

NOTES TO FINANCIAL STATEMENTS

June 30, 2013

NOTE 7 - LINE OF CREDIT

In April 2010, TEACH obtained a line of credit with Plumas Bank in the amount of \$72,000 expiring in July 26, 2014. The interest on the used portion of this line is 2.00% over the bank's index rate. As of June 30, 2013 and June 30, 2012, the balance on the line of credit was \$0 and \$0, respectively.

NOTE 8 - PENSION PLAN

Eligible employees may participate in TEACH's 401(k) retirement plan, which is funded through VALIC. TEACH contributes at a rate of 3% of eligible employees' salaries, not to exceed the legal maximum contribution. The amount of pension plan expense was \$15,607 and \$18,913 for the years ended June 30, 2013 and June 30, 2012, respectively.

Training Employment and Community Help, Inc.
SCHEDULE OF ACTIVITIES
For the Year Ended June 30, 2013

Schedule 1

	<u>Total</u> <u>Schedule 2</u>	<u>Total</u> <u>Schedule 3</u>	<u>Total</u> <u>Schedule 4</u>	<u>Total</u> <u>Schedule 5</u>	<u>Total</u> <u>Schedule 6</u>	<u>Total</u>
Revenues:						
Grants/contracts	\$ 149,877	\$ 761,335	\$ 304,184	\$ 309,512	\$ 520,580	\$ 2,045,488
Other	157,179	45,598	250	(3,500)	2,714	202,241
Total revenues	<u>307,056</u>	<u>806,933</u>	<u>304,434</u>	<u>306,012</u>	<u>523,294</u>	<u>2,247,729</u>
Expenses:						
Salaries	242,006	199,273	177,786	157,725	222,590	999,380
Payroll taxes and fringe benefits	57,555	48,631	40,118	34,845	54,351	235,500
Instructional materials	37,172	15,020	27,486	8,241	13,626	101,545
Food	2,303	51	392	25,490	61	28,297
Travel and conference	9,074	10,724	5,799	1,252	9,379	36,228
Liability insurance	30,308	-	-	-	-	30,308
Utilities	17,789	-	6,752	5,079	135,617	165,237
Rent/lease/repairs	120,407	1,441	1,995	-	1,185	125,028
Professional/consultants	136,816	7,221	8,956	12,848	24,522	190,363
Contract/personal service	10,951	483,834	24,695	-	2,200	521,680
Communications	16,429	533	2,971	507	3,973	24,413
Other	12,327	6,037	-	-	56	18,420
Indirect costs	(159,058)	55,051	16,231	38,383	49,393	-
Total expenses	<u>534,079</u>	<u>827,816</u>	<u>313,181</u>	<u>284,370</u>	<u>516,953</u>	<u>2,476,399</u>
Change in net assets	(227,023)	(20,883)	(8,747)	21,642	6,341	(228,670)
Net assets, beginning of period	<u>801,130</u>	<u>10,192</u>	<u>11,786</u>	<u>-</u>	<u>-</u>	<u>823,108</u>
Net assets, end of period	<u>\$ 574,107</u>	<u>\$ (10,691)</u>	<u>\$ 3,039</u>	<u>\$ 21,642</u>	<u>\$ 6,341</u>	<u>\$ 594,438</u>

Training Employment and Community Help, Inc.

Schedule 2

SCHEDULE OF ACTIVITIES

For the Year Ended June 30, 2013

	General Fund	Parenting Education	Mental Health Services Act	Rape Prevention Education	Paid Work Experience	Tulelake Honker	Indepen- dent Living Skills	Ft Bidwell	Total
Revenues:									
Grants/contracts	\$ 2	\$ 50,500	\$ 35,000	\$ 24,375	\$ -	\$ -	\$ 40,000	\$ -	\$ 149,877
Other	474	-	-	-	-	153,471	150	3,084	157,179
Total revenues	476	50,500	35,000	24,375	-	153,471	40,150	3,084	307,056
Expenses:									
Salaries	128,532	40,773	16,742	9,976	20,851	-	25,132	-	242,006
Payroll taxes and fringe benefits	39,370	5,288	2,075	4,274	(162)	-	6,710	-	57,555
Instructional materials	21,970	890	749	2,291	-	9,514	1,758	-	37,172
Food	1,889	115	-	-	-	34	265	-	2,303
Travel and conference	5,777	-	639	742	-	1,229	687	-	9,074
Liability insurance	30,308	-	-	-	-	-	-	-	30,308
Utilities	17,213	-	-	-	-	576	-	-	17,789
Rent/lease/repairs	6,213	-	-	-	-	114,194	-	-	120,407
Professional/consultants	92,832	-	13,771	758	-	27,402	244	1,809	136,816
Contract/personal service	10,351	-	-	600	-	-	-	-	10,951
Communications	14,878	-	373	-	-	1,178	-	-	16,429
Other	12,327	-	-	-	-	-	-	-	12,327
Indirect costs	(175,019)	3,434	651	5,734	788	-	5,354	-	(159,058)
Total expenses	206,641	50,500	35,000	24,375	21,477	154,127	40,150	1,809	534,079
Change in net assets	(206,165)	-	-	-	(21,477)	(656)	-	1,275	(227,023)
Net assets, beginning of period	779,653	-	-	-	21,477	-	-	-	801,130
Net assets, end of period	\$ 573,488	\$ -	\$ -	\$ -	\$ -	\$ (656)	\$ -	\$ 1,275	\$ 574,107

Training Employment and Community Help, Inc.

Schedule 3

SCHEDULE OF ACTIVITIES

For the Year Ended June 30, 2013

	CRRP-2036 Resource & Referral	CHST-2036 CCDF Health & Safety	CAPP-2041 Alternative Payment	C2AP-2038 Alternative Payment Stage 2	C3AP-2037 Alternative Payment Stage 3	CFCC-2016 Family Child Care Homes	CCIP-2036 Child Care Initiative Project	Child & Adult Care Food Program	Total
Revenues:									
Grants/contracts	\$ 166,306	\$ 449	\$ 320,165	\$ 80,300	\$ 2,293	\$ 126,721	\$ 19,429	\$ 45,672	\$ 761,335
Other	333	-	25,488	1,217	431	12,971	5,000	158	45,598
Total revenues	166,639	449	345,653	81,517	2,724	139,692	24,429	45,830	806,933
Expenses:									
Salaries	109,294	-	29,522	12,379	2,009	26,983	10,544	8,542	199,273
Payroll taxes and fringe benefits	22,059	-	8,129	3,129	299	8,853	3,546	2,616	48,631
Instructional materials	10,566	254	-	-	-	150	4,050	-	15,020
Food	51	-	-	-	-	-	-	-	51
Travel and conference	8,585	-	173	-	-	206	-	1,760	10,724
Liability insurance	-	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-	-
Rent/lease/repairs	1,441	-	-	-	-	-	-	-	1,441
Professional/consultants	6,246	162	-	-	-	-	325	488	7,221
Contract/personal service	-	-	284,009	59,653	2,252	105,496	-	32,424	483,834
Communications	533	-	-	-	-	-	-	-	533
Other	-	-	-	1,037	-	-	5,000	-	6,037
Indirect costs	12,702	33	23,820	5,319	365	11,335	1,477	-	55,051
Total expenses	171,477	449	345,653	81,517	4,925	153,023	24,942	45,830	827,816
Change in net assets	(4,838)	-	-	-	(2,201)	(13,331)	(513)	-	(20,883)
Net assets, beginning of period	-	-	-	-	-	10,192	-	-	10,192
Net assets, end of period	\$ (4,838)	\$ -	\$ -	\$ -	\$ (2,201)	\$ (3,139)	\$ (513)	\$ -	\$ (10,691)

Training Employment and Community Help, Inc.
SCHEDULE OF ACTIVITIES
For the Year Ended June 30, 2013

Schedule 4

	Ford Family Foundation	CalEMA Sexual Assault	Welcome Baby	CAPIT	CASA	CalWORKS	Shasta Regional	First 5 Siskiyou Parent	Total
Revenues:									
Grants/contracts	\$ 19,568	\$ 109,477	\$ 29,023	\$ 60,000	\$ 27,921	\$ 24,695	\$ -	\$ 33,500	\$ 304,184
Other	-	-	-	250	-	-	-	-	250
Total revenues	19,568	109,477	29,023	60,250	27,921	24,695	-	33,500	304,434
Expenses:									
Salaries	-	71,555	23,172	43,479	13,581	-	-	25,999	177,786
Payroll taxes and fringe benefits	-	19,933	2,734	9,525	4,968	-	-	2,958	40,118
Instructional materials	14,940	8,573	-	3,329	226	-	-	418	27,486
Food	-	-	-	392	-	-	-	-	392
Travel and conference	23	1,660	1,124	20	1,683	-	-	1,289	5,799
Liability insurance	-	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	6,752	-	6,752
Rent/lease/repairs	-	-	-	-	-	-	1,995	-	1,995
Professional/consultants	4,457	4,093	-	376	-	-	-	30	8,956
Contract/personal service	-	-	-	-	-	24,695	-	-	24,695
Communications	148	2,093	-	-	-	-	-	730	2,971
Other	-	-	-	-	-	-	-	-	-
Indirect costs	-	1,570	1,993	3,129	7,463	-	-	2,076	16,231
Total expenses	19,568	109,477	29,023	60,250	27,921	24,695	8,747	33,500	313,181
Change in net assets	-	-	-	-	-	-	(8,747)	-	(8,747)
Net assets, beginning of period	-	-	-	-	-	-	11,786	-	11,786
Net assets, end of period	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,039	\$ -	\$ 3,039

Training Employment and Community Help, Inc.
SCHEDULE OF ACTIVITIES
For the Year Ended June 30, 2013

Schedule 5

	Modoc First 5	Communi- ty Services Solutions	Every 15 Minutes	CMRCD	Food Bank	Transpor- tation	Senior Peer	North Cal-Neva RCD	Total
Revenues:									
Grants/contracts	\$ 32,538	\$ 63,732	\$ 6,767	\$ 132,878	\$ 22,511	\$ 6,043	\$ 29,680	\$ 15,363	\$ 309,512
Other	-	-	-	-	-	-	(3,500)	-	(3,500)
Total revenues	<u>32,538</u>	<u>63,732</u>	<u>6,767</u>	<u>132,878</u>	<u>22,511</u>	<u>6,043</u>	<u>26,180</u>	<u>15,363</u>	<u>306,012</u>
Expenses:									
Salaries	22,248	18,545	-	87,344	-	-	20,837	8,751	157,725
Payroll taxes and fringe benefits	2,359	4,291	-	23,279	-	-	2,712	2,204	34,845
Instructional materials	5,050	3,130	-	-	-	-	61	-	8,241
Food	-	230	10	-	25,250	-	-	-	25,490
Travel and conference	71	-	-	-	-	964	217	-	1,252
Liability insurance	-	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	5,079	-	-	5,079
Rent/lease/repairs	-	-	-	-	-	-	-	-	-
Professional/consultants	-	2,700	6,466	-	-	-	3,682	-	12,848
Contract/personal service	-	-	-	-	-	-	-	-	-
Communications	278	-	-	-	-	-	229	-	507
Other	-	-	-	-	-	-	-	-	-
Indirect costs	<u>2,532</u>	<u>9,188</u>	<u>-</u>	<u>22,255</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,408</u>	<u>38,383</u>
Total expenses	<u>32,538</u>	<u>38,084</u>	<u>6,476</u>	<u>132,878</u>	<u>25,250</u>	<u>6,043</u>	<u>27,738</u>	<u>15,363</u>	<u>284,370</u>
Change in net assets	-	25,648	291	-	(2,739)	-	(1,558)	-	21,642
Net assets, beginning of period	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net assets, end of period	<u>\$ -</u>	<u>\$ 25,648</u>	<u>\$ 291</u>	<u>\$ -</u>	<u>\$ (2,739)</u>	<u>\$ -</u>	<u>\$ (1,558)</u>	<u>\$ -</u>	<u>\$ 21,642</u>

Training Employment and Community Help, Inc.

Schedule 6

SCHEDULE OF ACTIVITIES

For the Year Ended June 30, 2013

	River Center RCD	CalEMA Domestic Violence	Blue Shield Safe House	Rainbow	11B-5725 LIHEAP	12B-5824 LIHEAP	13B-5024 LIHEAP	Surprise Valley Child Care Center	Total
Revenues:									
Grants/contracts	\$ 13,520	\$ 205,382	\$ 2,200	\$ 9,011	\$ 36,964	\$ 113,274	\$ 22,325	\$ 117,904	\$ 520,580
Other	-	2,714	-	-	-	-	-	-	2,714
Total revenues	13,520	208,096	2,200	9,011	36,964	113,274	22,325	117,904	523,294
Expenses:									
Salaries	4,178	114,460	-	3,886	7,361	12,089	3,183	77,433	222,590
Payroll taxes and fringe benefits	941	29,012	-	1,462	830	4,191	1,104	16,811	54,351
Instructional materials	-	11,780	-	1,511	-	335	-	-	13,626
Food	-	61	-	-	-	-	-	-	61
Travel and conference	-	9,379	-	-	-	-	-	-	9,379
Liability insurance	-	-	-	-	-	-	-	-	-
Utilities	-	4,918	-	-	25,477	88,909	16,313	-	135,617
Rent/lease/repairs	-	1,185	-	-	-	-	-	-	1,185
Professional/consultants	-	23,194	-	-	-	1,200	-	128	24,522
Contract/personal service	-	-	2,200	-	-	-	-	-	2,200
Communications	-	3,973	-	-	-	-	-	-	3,973
Other	-	56	-	-	-	-	-	-	56
Indirect costs	2,060	10,078	-	2,152	3,296	6,550	1,725	23,532	49,393
Total expenses	7,179	208,096	2,200	9,011	36,964	113,274	22,325	117,904	516,953
Change in net assets	6,341	-	-	-	-	-	-	-	6,341
Net assets, beginning of period	-	-	-	-	-	-	-	-	-
Net assets, end of period	\$ 6,341	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,341

Training Employment and Community Help, Inc.
CHILD DEVELOPMENT PROGRAMS - GENERAL INFORMATION
June 30, 2013

Schedule 7

Agency name: Training Employment and Community Help, Inc.

Program name and contract number:

CRRP-2036	Resource and Referral
CHST-2036	CCDF Health and Safety
CAPP-2041	Alternative Payment
C2AP-2038	Alternative Payment Stage 2
C3AP-2037	Alternative Payment Stage 3
CFCC-2016	Family Child Care Homes
CCIP-2036	Child Care Initiative Project
05513	Child Care Food Program

Type of Agency: Nonprofit Corporation

Address of Agency: 112 East Second Street
Alturas, CA 96101

Executive Director: Carol Callaghan

Assistant Director: Brenda Kresge

Program Director: Heather Tufts

Telephone number: (530) 233-3111

Period covered: July 1, 2012 through June 30, 2013

Days of operation: 247

Hours of operation: 8:00 a.m. to 5:00 p.m.

Total hours of operation: 9

Training Employment and Community Help, Inc.
 Child Development Programs
COMBINING SCHEDULE OF ACTIVITIES
 For the Year Ended June 30, 2013

Schedule 8

	CRRP-2036 Resource & Referral	CHST-2036 CCDF Health & Safety	CAPP-2041 Alternative Payment	C2AP-2038 Alternative Payment Stage 2	C3AP-2037 Alternative Payment Stage 3	CFCC-2016 Family Child Care Homes	CCIP-2036 Child Care Initiative Project	Child & Adult Care Food Program	Total
Revenues:									
Government contracts - SDE	\$ 166,306	\$ 449	\$ 320,165	\$ 80,300	\$ 2,293	\$ 126,721	\$ 19,429	\$ -	\$ 715,663
Child care food program #05513	-	-	-	-	-	-	-	45,672	45,672
Subtotal government contracts	166,306	449	320,165	80,300	2,293	126,721	19,429	45,672	761,335
Unrestricted contributions and other income	333	-	-	-	431	-	5,000	158	5,922
Family fees - certified children	-	-	25,488	1,217	-	12,971	-	-	39,676
Total revenues	<u>166,639</u>	<u>449</u>	<u>345,653</u>	<u>81,517</u>	<u>2,724</u>	<u>139,692</u>	<u>24,429</u>	<u>45,830</u>	<u>806,933</u>
Expenses:									
Salaries	109,294	-	29,522	12,379	2,009	26,983	10,544	8,542	199,273
Employee benefits	22,059	-	8,129	3,129	299	8,853	3,546	2,616	48,631
Books and supplies	10,566	254	-	-	-	150	4,050	-	15,020
Rents and leases	1,441	-	-	-	-	-	-	-	1,441
Other operating expenses	15,415	162	284,182	60,690	2,252	105,702	5,325	34,672	508,400
Building repairs and maintenance	-	-	-	-	-	-	-	-	-
Equipment expense	-	-	-	-	-	-	-	-	-
In-kind contributions expense	-	-	-	-	-	-	-	-	-
General, administrative and indirect	12,702	33	23,820	5,319	365	11,335	1,477	-	55,051
Total expenses	<u>171,477</u>	<u>449</u>	<u>345,653</u>	<u>81,517</u>	<u>4,925</u>	<u>153,023</u>	<u>24,942</u>	<u>45,830</u>	<u>827,816</u>
Change in net assets	\$ (4,838)	\$ -	\$ -	\$ -	\$ (2,201)	\$ (13,331)	\$ (513)	\$ -	\$ (20,883)

Training Employment and Community Help, Inc.
 Child Development Programs
SCHEDULE OF EXPENSES BY STATE CATEGORIES
 For the Year Ended June 30, 2013

Schedule 9

	CRRP-2036 Resource & Referral	CHST-2036 CCDF Health & Safety	CAPP-2041 Alternative Payment	C2AP-2038 Alternative Payment Stage 2	C3AP-2037 Alternative Payment Stage 3	CFCC-2016 Family Child Care Homes	CCIP-2036 Child Care Initiative Project	Child & Adult Care Food Program	Total
Expenses:									
Direct payments to providers	\$ -	\$ -	\$ 284,009	\$ 59,653	\$ 2,252	\$ 105,496	\$ -	\$ -	\$ 451,410
1000 Certificated salaries	-	-	-	-	-	-	-	-	-
2000 Classified salaries	109,294	-	29,522	12,379	2,009	26,983	10,544	8,542	199,273
3000 Employee benefits	22,059	-	8,129	3,129	299	8,853	3,546	2,616	48,631
4000 Books and supplies	10,566	254	-	-	-	150	4,050	-	15,020
5000 Services and other operating expenses	16,856	162	173	1,037	-	206	5,325	34,672	58,431
6100/6200 Other approved capital outlay	-	-	-	-	-	-	-	-	-
6400 New equipment	-	-	-	-	-	-	-	-	-
6500 Replacement equipment	-	-	-	-	-	-	-	-	-
Depreciation on assets not purchased with public funds	-	-	-	-	-	-	-	-	-
Start-up expenses - service level exemption	-	-	-	-	-	-	-	-	-
Indirect costs	12,702	33	23,820	5,319	365	11,335	1,477	-	55,051
Total expenses claimed for reimbursement	171,477	449	345,653	81,517	4,925	153,023	24,942	45,830	827,816
Total supplemental expenses	-	-	-	-	-	-	-	-	-
Total expenses	\$ 171,477	\$ 449	\$ 345,653	\$ 81,517	\$ 4,925	\$ 153,023	\$ 24,942	\$ 45,830	\$ 827,816

We have examined the claims filed for reimbursement and the original records supporting the transactions recorded under the contracts listed above to an extent considered necessary to assure ourselves that the amounts claimed by the Organization were eligible for reimbursement, reasonable, necessary, and adequately supported, according to governing laws, regulations, and contract provisions.

Training Employment and Community Help, Inc.

Schedule 10

Child Development Programs

SCHEDULE OF REIMBURSABLE EQUIPMENT EXPENDITURES

For the Year Ended June 30, 2013

	CRRP-2036 Resource & Referral	CHST-2036 CCDF Health & Safety	CAPP-2041 Alternative Payment	C2AP-2038 Alternative Payment Stage 2	C3AP-2037 Alternative Payment Stage 3	CFCC-2016 Family Child Care Homes	CCIP-2036 Child Care Initiative Project	Child & Adult Care Food Program	Total
<u>Unit Cost Under \$7,500 Per Item:</u>									
None	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	-	-	-	-	-	-	-	-	-
<u>Unit Cost Over \$7,500 Per Item With Prior Written Approval:</u>									
None	-	-	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-	-	-
<u>Unit Cost Over \$7,500 Per Item Without Prior Approval:</u>									
None	-	-	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Training Employment and Community Help, Inc.

Schedule 11

Child Development Programs

SCHEDULE OF REIMBURSABLE EXPENDITURES FOR RENOVATIONS AND REPAIRS

For the Year Ended June 30, 2013

	CRRP-2036 Resource & Referral	CHST-2036 CCDF Health & Safety	CAPP-2041 Alternative Payment	C2AP-2038 Alternative Payment Stage 2	C3AP-2037 Alternative Payment Stage 3	CFCC-2016 Family Child Care Homes	CCIP-2036 Child Care Initiative Project	Child & Adult Care Food Program	Total
<u>Unit Cost Under \$10,000 Per Item:</u>									
None	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	-	-	-	-	-	-	-	-	-
<u>Unit Cost \$10,000 or More Per Item With Prior Written Approval:</u>									
None	-	-	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-	-	-
<u>Unit Cost \$10,000 or More Per Item Without Prior Written Approval:</u>									
None	-	-	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Training Employment and Community Help, Inc.

Schedule 12

Child Development Programs

SCHEDULE OF REIMBURSABLE ADMINISTRATIVE COSTS

For the Year Ended June 30, 2013

	CRRP-2036 Resource & Referral	CHST-2036 CCDF Health & Safety	CAPP-2041 Alternative Payment	C2AP-2038 Alternative Payment Stage 2	C3AP-2037 Alternative Payment Stage 3	CFCC-2016 Family Child Care Homes	CCIP-2036 Child Care Initiative Project	Child & Adult Care Food Program	Total
Reimbursable administrative costs:									
Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Employee benefits	-	-	-	-	-	-	-	-	-
Books and supplies	-	-	-	-	-	-	-	-	-
Services and other operating expenses	-	-	-	-	-	-	-	-	-
Depreciation on non-CDE-funded assets used in program	-	-	-	-	-	-	-	-	-
Indirect costs	12,702	33	23,820	5,319	365	11,335	1,477	-	55,051
Total reimbursable administrative costs	\$ 12,702	\$ 33	\$ 23,820	\$ 5,319	\$ 365	\$ 11,335	\$ 1,477	\$ -	\$ 55,051

Training Employment and Community Help, Inc.

Schedule 13

Child Development Programs

SCHEDULE OF REIMBURSABLE START-UP EXPENSES

For the Year Ended June 30, 2013

	CRRP-2036 Resource & Referral	CHST-2036 CCDF Health & Safety	CAPP-2041 Alternative Payment	C2AP-2038 Alternative Payment Stage 2	C3AP-2037 Alternative Payment Stage 3	CFCC-2016 Family Child Care Homes	CCIP-2036 Child Care Initiative Project	Child & Adult Care Food Program	Total
Reimbursable start-up expenses:									
1000 Certificated salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2000 Classified salaries	-	-	-	-	-	-	-	-	-
3000 Employee benefits	-	-	-	-	-	-	-	-	-
4000 Books and supplies	-	-	-	-	-	-	-	-	-
5000 Services and other operating expenses	-	-	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-	-	-
6100/6200 Other approved capital outlay	-	-	-	-	-	-	-	-	-
6400 New equipment	-	-	-	-	-	-	-	-	-
6500 Replacement equipment	-	-	-	-	-	-	-	-	-
 Total reimbursable start-up expenses	 \$ -	 \$ -	 \$ -	 \$ -	 \$ -	 \$ -	 \$ -	 \$ -	 \$ -

AUDITED FISCAL REPORT
for Resource and Referral Programs

Agency Name: Training Employment and Community Help, Inc. Vendor No. N984

Fiscal Year End: June 30, 2013 Contract No. CRRP-2036

Independent Auditor's Name: R.J. Ricciardi, Inc.

	COLUMN A	COLUMN B	COLUMN C
	CUMULATIVE FISCAL YEAR PER FORM CDFS 2507	AUDIT ADJUSTMENT INCREASE OR (DECREASE)	CUMULATIVE FISCAL YEAR PER AUDIT
SECTION I - REVENUE			
RESTRICTED INCOME			
County Maintenance of Effort (EC § 8279)	\$0	\$0	\$0
Other (Specify):			0
			0
Subtotal	\$0	\$0	\$0
TRANSFER FROM RESERVE (<i>Resource & Referral Only</i>)			0
INTEREST EARNED ON APPORTIONMENTS			0
UNRESTRICTED INCOME			
Other (Specify): miscellaneous income		333	333
			0
TOTAL REVENUE	\$0	\$333	\$333

SECTION II - REIMBURSABLE EXPENSES

1000 Certificated Salaries	\$0	\$0	\$0
2000 Classified Salaries	105,007	4,287	109,294
3000 Employee Benefits	21,552	507	22,059
4000 Books and Supplies	11,489	(923)	10,566
5000 Services and Other Operating Expenses	15,939	917	16,856
6100/6200 Other Approved Capital Outlay			0
6400 New Equipment (<i>program-related</i>)			0
6500 Replacement Equipment (<i>program-related</i>)			0
Depreciation or Use Allowance			0
Indirect Costs. Rate: 8.00% (<i>Rate is Self-Calculating</i>)	12,319	383	12,702
TOTAL EXPENSES CLAIMED FOR REIMBURSEMENT	\$166,306	\$5,171	\$171,477
FOR CDE-A&I USE ONLY:			

COMMENTS - If necessary, attach additional sheets to explain adjustments:

NO SUPPLEMENTAL REVENUES OR EXPENSES - Check this box and omit page 2 if there are no supplemental revenues or expenses to report.

**AUDITED FISCAL REPORT
for Child Development Support Contracts**

Agency Name: Training Employment and Community Help, Inc. Vendor No. N984

Fiscal Year End: June 30, 2013 Contract No. CHST-2036

Multi-Year Contract? (Check "No" Box or Enter Contract Period): No: or Period: _____

Independent Auditor's Name: R.J. Ricciardi, Inc.

	COLUMN A1	COLUMN A2	COLUMN B	COLUMN C
	PRIOR YEAR'S AUD 9529 ENDING BALANCE FOR THIS CONTRACT (Multi- Year Contract Only)	CURRENT FISCAL YEAR PER FORM CDFS 9529	AUDIT ADJUSTMENT INCREASE OR (DECREASE)	CUMULATIVE THROUGH CURRENT FISCAL YEAR PER AUDIT
SECTION I - REVENUE				
RESTRICTED INCOME				
Match Requirement	\$0	\$0	\$0	\$0
County Maintenance of Effort (EC § 8279)				0
Other (Specify):				0
				0
Subtotal	\$0	\$0	\$0	\$0
INTEREST EARNED ON APPORTIONMENTS				
				0
UNRESTRICTED INCOME				
Other (Specify):				0
				0
TOTAL REVENUE	\$0	\$0	\$0	\$0

SECTION II - REIMBURSABLE EXPENSES

1000 Certificated Salaries	\$0	\$0	\$0	\$0
2000 Classified Salaries				0
3000 Employee Benefits				0
4000 Books and Supplies		254		254
5000 Services and Other Operating Expenses		162		162
6100/6200 Other Approved Capital Outlay				0
6400 New Equipment (<i>program-related</i>)				0
6500 Replacement Equipment (<i>program-related</i>)				0
Depreciation or Use Allowance				0
Indirect Costs. Rate: 7.93%		33		33
TOTAL EXPENSES CLAIMED FOR REIMBURSEMENT	\$0	\$449	\$0	\$449
TOTAL ADMINISTRATIVE COSTS (included in section II above)	\$33	\$0	\$0	\$33

FOR CDE-A&I USE ONLY:

COMMENTS - If necessary, attach additional sheets to explain adjustments:

NO SUPPLEMENTAL REVENUES OR EXPENSES - Check this box and omit page 2 if there are no supplemental revenues or expenses to report.

AUDITED FISCAL REPORT

for CalWORKS, Alternative Payment or Family Child Care Home Programs

Agency Name: Training Employment and Community Help, Inc. Vendor No. N984Fiscal Year End: June 30, 2013 Contract No. CAPP-2041Independent Auditor's Name: R.J. Ricciardi, Inc.

	Column A	Column B	Column C
SECTION I - REVENUE	CUMULATIVE FISCAL YEAR PER FORM CDFS 9500-AP	AUDIT ADJUSTMENT INCREASE OR (DECREASE)	CUMULATIVE FISCAL YEAR PER AUDIT
RESTRICTED INCOME			
Child Nutrition Programs	\$0	\$0	\$0
County Maintenance of Effort (EC § 8279)			0
Uncashed Checks to Providers			0
Other (Specify):			0
Subtotal	\$0	\$0	\$0
TRANSFER FROM RESERVE <i>(Alternative Payment Only)</i>			0
FAMILY FEES FOR CERTIFIED CHILDREN	25,524	(36)	25,488
INTEREST EARNED ON APPORTIONMENTS			0
UNRESTRICTED INCOME			
Other (Specify):			0
TOTAL REVENUE	\$25,524	(\$36)	\$25,488

SECTION II - REIMBURSABLE EXPENSES

<i>Direct Payments to Providers</i>	\$283,392	\$617	\$284,009
1000 Certificated Salaries			0
2000 Classified Salaries	11,088	18,434	29,522
3000 Employee Benefits	5,371	2,758	8,129
4000 Books and Supplies			0
5000 Services and Other Operating Expenses	173		173
6100/6200 Other Approved Capital Outlay			0
6400 New Equipment <i>(program-related)</i>			0
6500 Replacement Equipment <i>(program-related)</i>			0
Depreciation or Use Allowance			0
Start-Up Expenses (service level exemption)			0
Budget Impasse Credit			0
Indirect Costs. Rate: 7.40%	23,716	104	23,820
TOTAL EXPENSES CLAIMED FOR REIMBURSEMENT	\$323,740	\$21,913	\$345,653
TOTAL ADMINISTRATIVE COSTS <i>(included in Section II above)</i>	\$23,716	\$104	\$23,820
DAYS OF OPERATION	247	-	247
FOR CDE-A&I USE ONLY:			

COMMENTS - If necessary, attach additional sheets to explain adjustments:

 NO SUPPLEMENTAL REVENUES OR EXPENSES - Check this box and omit page 2 if there are no supplemental revenues or expenses to report.

AUDITED FISCAL REPORT

for CalWORKS, Alternative Payment or Family Child Care Home Programs

Agency Name: Training Employment and Community Help, Inc. Vendor No. N984Fiscal Year End: June 30, 2013 Contract No. C2AP-2038Independent Auditor's Name: R.J. Ricciardi, Inc.

	Column A	Column B	Column C
	CUMULATIVE FISCAL YEAR PER FORM CDFS 9500-AP	AUDIT ADJUSTMENT INCREASE OR (DECREASE)	CUMULATIVE FISCAL YEAR PER AUDIT
SECTION I - REVENUE			
RESTRICTED INCOME			
Child Nutrition Programs	\$0	\$0	\$0
County Maintenance of Effort (EC § 8279)			0
Uncashed Checks to Providers			0
Other (Specify):			0
Subtotal	\$0	\$0	\$0
TRANSFER FROM RESERVE <i>(Alternative Payment Only)</i>			0
FAMILY FEES FOR CERTIFIED CHILDREN	1,183	34	1,217
INTEREST EARNED ON APPORTIONMENTS			0
UNRESTRICTED INCOME			
Other (Specify):			0
TOTAL REVENUE	\$1,183	\$34	\$1,217
SECTION II - REIMBURSABLE EXPENSES			
<i>Direct Payments to Providers</i>	\$59,653	\$0	\$59,653
1000 Certificated Salaries			0
2000 Classified Salaries	5,736	6,643	12,379
3000 Employee Benefits	1,094	2,035	3,129
4000 Books and Supplies			0
5000 Services and Other Operating Expenses		1,037	1,037
6100/6200 Other Approved Capital Outlay			0
6400 New Equipment <i>(program-related)</i>			0
6500 Replacement Equipment <i>(program-related)</i>			0
Depreciation or Use Allowance			0
Start-Up Expenses (service level exemption)			0
Budget Impasse Credit			0
Indirect Costs. Rate: 6.98%	5,318	1	5,319
TOTAL EXPENSES CLAIMED FOR REIMBURSEMENT	\$71,801	\$9,716	\$81,517
TOTAL ADMINISTRATIVE COSTS <i>(included in Section II above)</i>	\$354	\$4,965	\$5,319
DAYS OF OPERATION	247	-	247
FOR CDE-A&I USE ONLY:			

COMMENTS - If necessary, attach additional sheets to explain adjustments:

 NO SUPPLEMENTAL REVENUES OR EXPENSES - Check this box and omit page 2 if there are no supplemental revenues or expenses to report.

AUDITED FISCAL REPORT

for CalWORKS, Alternative Payment or Family Child Care Home Programs

Agency Name: Training Employment and Community Help, Inc. Vendor No. N984Fiscal Year End: June 30, 2013 Contract No. C3AP-2037Independent Auditor's Name: R.J. Ricciardi, Inc.

	Column A	Column B	Column C
SECTION I - REVENUE	CUMULATIVE FISCAL YEAR PER FORM CDFS 9500-AP	AUDIT ADJUSTMENT INCREASE OR (DECREASE)	CUMULATIVE FISCAL YEAR PER AUDIT
RESTRICTED INCOME			
Child Nutrition Programs	\$0	\$0	\$0
County Maintenance of Effort (EC § 8279)			0
Uncashed Checks to Providers			0
Other (Specify):			0
Subtotal	\$0	\$0	\$0
TRANSFER FROM RESERVE (<i>Alternative Payment Only</i>)			0
FAMILY FEES FOR CERTIFIED CHILDREN			0
INTEREST EARNED ON APPORTIONMENTS			0
UNRESTRICTED INCOME			
Other (Specify): miscellaneous income		431	431
TOTAL REVENUE	\$0	\$431	\$431

SECTION II - REIMBURSABLE EXPENSES

<i>Direct Payments to Providers</i>	\$2,252	\$0	\$2,252
1000 Certificated Salaries			0
2000 Classified Salaries	502	1,507	2,009
3000 Employee Benefits	81	218	299
4000 Books and Supplies			0
5000 Services and Other Operating Expenses			0
6100/6200 Other Approved Capital Outlay			0
6400 New Equipment (<i>program-related</i>)			0
6500 Replacement Equipment (<i>program-related</i>)			0
Depreciation or Use Allowance			0
Start-Up Expenses (service level exemption)			0
Budget Impasse Credit			0
Indirect Costs. Rate: 8.00%	227	138	365
TOTAL EXPENSES CLAIMED FOR REIMBURSEMENT	\$3,062	\$1,863	\$4,925
TOTAL ADMINISTRATIVE COSTS (<i>included in Section II above</i>)	\$146	\$219	\$365
DAYS OF OPERATION	247	-	247
FOR CDE-A&I USE ONLY:			

COMMENTS - If necessary, attach additional sheets to explain adjustments:

 NO SUPPLEMENTAL REVENUES OR EXPENSES - Check this box and omit page 2 if there are no supplemental revenues or expenses to report.

AUDITED FISCAL REPORT

for CalWORKS, Alternative Payment or Family Child Care Home Programs

Agency Name: Training Employment and Community Help, Inc. Vendor No. N984Fiscal Year End: June 30, 2013 Contract No. CFCC-2016Independent Auditor's Name: R.J. Ricciardi, Inc.

	Column A	Column B	Column C
SECTION I - REVENUE	CUMULATIVE FISCAL YEAR PER FORM CDFS 9500-AP	AUDIT ADJUSTMENT INCREASE OR (DECREASE)	CUMULATIVE FISCAL YEAR PER AUDIT
RESTRICTED INCOME			
Child Nutrition Programs	\$0	\$0	\$0
County Maintenance of Effort (EC § 8279)			0
Uncashed Checks to Providers			0
Other (Specify):			0
Subtotal	\$0	\$0	\$0
TRANSFER FROM RESERVE <i>(Alternative Payment Only)</i>			0
FAMILY FEES FOR CERTIFIED CHILDREN	13,077	(106)	12,971
INTEREST EARNED ON APPORTIONMENTS			0
UNRESTRICTED INCOME			
Other (Specify):			0
TOTAL REVENUE	\$13,077	(\$106)	\$12,971

SECTION II - REIMBURSABLE EXPENSES

<i>Direct Payments to Providers</i>	\$106,124	(\$628)	\$105,496
1000 Certificated Salaries			0
2000 Classified Salaries	26,983		26,983
3000 Employee Benefits	8,853		8,853
4000 Books and Supplies	150		150
5000 Services and Other Operating Expenses	206		206
6100/6200 Other Approved Capital Outlay			0
6400 New Equipment <i>(program-related)</i>			0
6500 Replacement Equipment <i>(program-related)</i>			0
Depreciation or Use Allowance			0
Start-Up Expenses (service level exemption)			0
Budget Impasse Credit			0
Indirect Costs. Rate: 8.00%	9,903	1,432	11,335
TOTAL EXPENSES CLAIMED FOR REIMBURSEMENT	\$152,219	\$804	\$153,023
TOTAL ADMINISTRATIVE COSTS <i>(included in Section II above)</i>	\$5,806	\$5,529	\$11,335
DAYS OF OPERATION	247	-	247
FOR CDE-A&I USE ONLY:			

COMMENTS - If necessary, attach additional sheets to explain adjustments:

 NO SUPPLEMENTAL REVENUES OR EXPENSES - Check this box and omit page 2 if there are no supplemental revenues or expenses to report.

**AUDITED FISCAL REPORT
for Child Development Support Contracts**

Agency Name: Training Employment and Community Help, Inc. Vendor No. N984

Fiscal Year End: June 30, 2013 Contract No. CCIP-2036

Multi-Year Contract? (Check "No" Box or Enter Contract Period): No: or Period: _____

Independent Auditor's Name: R.J. Ricciardi, Inc.

	COLUMN A1	COLUMN A2	COLUMN B	COLUMN C
	PRIOR YEAR'S AUD 9529 ENDING BALANCE FOR THIS CONTRACT (Multi- Year Contract Only)	CURRENT FISCAL YEAR PER FORM CDFS 9529	AUDIT ADJUSTMENT INCREASE OR (DECREASE)	CUMULATIVE THROUGH CURRENT FISCAL YEAR PER AUDIT
SECTION I - REVENUE				
RESTRICTED INCOME				
Match Requirement	\$0	\$5,000	\$0	\$5,000
County Maintenance of Effort (EC § 8279)				0
Other (Specify):				0
				0
Subtotal	\$0	\$5,000	\$0	\$5,000
INTEREST EARNED ON APPORTIONMENTS				
				0
UNRESTRICTED INCOME				
Other (Specify):				0
				0
TOTAL REVENUE	\$0	\$5,000	\$0	\$5,000

SECTION II - REIMBURSABLE EXPENSES

1000 Certificated Salaries	\$0	\$0	\$0	\$0
2000 Classified Salaries		10,544		10,544
3000 Employee Benefits		3,546		3,546
4000 Books and Supplies		4,050		4,050
5000 Services and Other Operating Expenses		5,325		5,325
6100/6200 Other Approved Capital Outlay				0
6400 New Equipment (<i>program-related</i>)				0
6500 Replacement Equipment (<i>program-related</i>)				0
Depreciation or Use Allowance				0
Indirect Costs. Rate: 6.29%		1,874	(397)	1,477
TOTAL EXPENSES CLAIMED FOR REIMBURSEMENT	\$0	\$25,339	(\$397)	\$24,942
TOTAL ADMINISTRATIVE COSTS (included in section II above)	\$0	\$1,874	(\$397)	\$1,477
FOR CDE-A&I USE ONLY:				

COMMENTS - If necessary, attach additional sheets to explain adjustments:

NO SUPPLEMENTAL REVENUES OR EXPENSES - Check this box and omit page 2 if there are no supplemental revenues or expenses to report.

SUMMARY OF CLAIM

Agreement No: 05513

For the Period July 1, 2012 to June 30, 2013

	<u>Allowed</u>	<u>Paid</u>	
Amount Reimbursable from Federal Fund	\$ 35,079		
Federal Fund Payments to Date		\$ 35,079	
Federal Fund Reimbursement Variance (Overpaid):			\$ -
Cash-In-Lieu Reimbursement	-	-	-
Administrative Reimbursement	10,593	10,593	<u>-</u>
Total Federal Fund Reimbursement Variance (Overpaid)			-
State Meal Compensation	N/A	N/A	<u>N/A</u>
Total Program Reimbursement (State and Federal) Underpayment (Overpayment)			<u>\$ -</u>

Training Employment and Community Help, Inc.
SCHEDULE OF REPORTED, ADJUSTED AND
ALLOWED MEALS, SITES AND EARNED REIMBURSEMENT

Schedule 22

Agreement No. 05513

For the Period July 1, 2012 to June 30, 2013

July 1, 2012 to June 30, 2013	<u>MEALS</u>		Food Service	Revenue	Audit	Earned	
	Reported	Adjusted	Allowed	Rates	Recognized	Adjustment	Reimburse- ment
<u>FEDERAL REIMBURSEMENT</u>							
<u>Meal Compensation - Tier I</u>							
Breakfast	6,043	-	6,043	\$ 1.2700	\$ 7,675	-	\$ 7,675
Lunch	7,628	-	7,628	2.3800	18,155	-	18,155
Supper	1,276	-	1,276	2.3800	3,037	-	3,037
Supplements	8,750	-	8,750	0.7100	6,213	-	6,213
Subtotal					<u>35,079</u>	<u>-</u>	<u>35,079</u>
<u>Meal Compensation - Tier II</u>							
Breakfast	-	-	-	0.4600	-	-	-
Lunch	-	-	-	1.4400	-	-	-
Supper	-	-	-	1.4400	-	-	-
Supplements	-	-	-	0.1900	-	-	-
Subtotal					<u>-</u>	<u>-</u>	<u>-</u>
Total Federal Meal Compensation					35,079	-	35,079
Total Allowable Administrative Reimbursements					<u>10,593</u>	<u>-</u>	<u>10,593</u>
Total Federal Reimbursement					<u>\$ 45,672</u>	<u>\$ -</u>	<u>\$ 45,672</u>
State Meal Compensation	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	0.1634	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Total Federal and State Reimbursement: Underpaid (Overpaid)					<u>\$ 45,672</u>	<u>\$ -</u>	<u>\$ 45,672</u>

Training Employment and Community Help, Inc.
SCHEDULE OF REPORTED, ADJUSTED AND
ALLOWED MEALS AND HOMES

Schedule 23

Agreement No. 05513

For the Period July 1, 2012 to September 30, 2012

Meal Type	TIER I			TIER II HIGH			TIER II LOW		
	Reported	Adjusted	Allowed	Reported	Adjusted	Allowed	Reported	Adjusted	Allowed
<u>July 1, 2012 to July 31, 2012</u>									
Breakfast	537	-	537	-	-	-	-	-	-
Lunch	756	-	756	-	-	-	-	-	-
Supper	122	-	122	-	-	-	-	-	-
Supplements	832	-	832	-	-	-	-	-	-
Homes	(Tier I) 8	-	8	(Tier II High) -	-	-	(Tier II Low) -	-	-
				Homes (Tier II Mixed)	-	-	Total Homes	-	-
					-	-		-	-
<u>August 1, 2012 to August 31, 2012</u>									
Breakfast	574	-	574	-	-	-	-	-	-
Lunch	727	-	727	-	-	-	-	-	-
Supper	121	-	121	-	-	-	-	-	-
Supplements	813	-	813	-	-	-	-	-	-
Homes	(Tier I) 8	-	8	(Tier II High) -	-	-	(Tier II Low) -	-	-
				Homes (Tier II Mixed)	-	-	Total Homes	-	-
					-	-		-	-
<u>September 1, 2012 to September 30, 2012</u>									
Breakfast	451	-	451	-	-	-	-	-	-
Lunch	563	-	563	-	-	-	-	-	-
Supper	91	-	91	-	-	-	-	-	-
Supplements	699	-	699	-	-	-	-	-	-
Homes	(Tier I) 8	-	8	(Tier II High) -	-	-	(Tier II Low) -	-	-
				Homes (Tier II Mixed)	-	-	Total Homes	-	-
					-	-		-	-

Training Employment and Community Help, Inc.
SCHEDULE OF REPORTED, ADJUSTED AND
ALLOWED MEALS AND HOMES

Schedule 24

Agreement No. 05513

For the Period October 1, 2012 to December 31, 2012

Meal Type	TIER I			TIER II HIGH			TIER II LOW		
	Reported	Adjusted	Allowed	Reported	Adjusted	Allowed	Reported	Adjusted	Allowed
<u>October 1, 2012 to October 31, 2012</u>									
Breakfast	425	-	425	-	-	-	-	-	-
Lunch	558	-	558	-	-	-	-	-	-
Supper	91	-	91	-	-	-	-	-	-
Supplements	695	-	695	-	-	-	-	-	-
Homes	(Tier I) 7	-	7	(Tier II High) -	-	-	(Tier II Low) -	-	-
				Homes (Tier II Mixed)	-	-	Total Homes	-	-
					-	-		-	-
<u>November 1, 2012 to November 30, 2012</u>									
Breakfast	467	-	467	-	-	-	-	-	-
Lunch	569	-	569	-	-	-	-	-	-
Supper	114	-	114	-	-	-	-	-	-
Supplements	685	-	685	-	-	-	-	-	-
Homes	(Tier I) 9	-	9	(Tier II High) -	-	-	(Tier II Low) -	-	-
				Homes (Tier II Mixed)	-	-	Total Homes	-	-
					-	-		-	-
<u>December 1, 2012 to December 31, 2012</u>									
Breakfast	410	-	410	-	-	-	-	-	-
Lunch	521	-	521	-	-	-	-	-	-
Supper	103	-	103	-	-	-	-	-	-
Supplements	636	-	636	-	-	-	-	-	-
Homes	(Tier I) 9	-	9	(Tier II High) -	-	-	(Tier II Low) -	-	-
				Homes (Tier II Mixed)	-	-	Total Homes	-	-
					-	-		-	-

Training Employment and Community Help, Inc.
SCHEDULE OF REPORTED, ADJUSTED AND
ALLOWED MEALS AND HOMES

Schedule 25

Agreement No. 05513

For the Period January 1, 2013 to March 31, 2013

Meal Type	TIER I			TIER II HIGH			TIER II LOW		
	Reported	Adjusted	Allowed	Reported	Adjusted	Allowed	Reported	Adjusted	Allowed
<u>January 1, 2013 to January 31, 2013</u>									
Breakfast	524	-	524	-	-	-	-	-	-
Lunch	642	-	642	-	-	-	-	-	-
Supper	81	-	81	-	-	-	-	-	-
Supplements	700	-	700	-	-	-	-	-	-
Homes	(Tier I) 9	-	9	(Tier II High) -	-	-	(Tier II Low) -	-	-
				Homes (Tier II Mixed)	-	-	Total Homes	-	-
					-	-		-	-
<u>February 1, 2013 to February 28, 2013</u>									
Breakfast	444	-	444	-	-	-	-	-	-
Lunch	540	-	540	-	-	-	-	-	-
Supper	131	-	131	-	-	-	-	-	-
Supplements	669	-	669	-	-	-	-	-	-
Homes	(Tier I) 8	-	8	(Tier II High) -	-	-	(Tier II Low) -	-	-
				Homes (Tier II Mixed)	-	-	Total Homes	-	-
					-	-		-	-
<u>March 1, 2013 to March 31, 2013</u>									
Breakfast	498	-	498	-	-	-	-	-	-
Lunch	621	-	621	-	-	-	-	-	-
Supper	125	-	125	-	-	-	-	-	-
Supplements	696	-	696	-	-	-	-	-	-
Homes	(Tier I) 8	-	8	(Tier II High) -	-	-	(Tier II Low) -	-	-
				Homes (Tier II Mixed)	-	-	Total Homes	-	-
					-	-		-	-

Training Employment and Community Help, Inc.
SCHEDULE OF REPORTED, ADJUSTED AND
ALLOWED MEALS AND HOMES

Schedule 26

Agreement No. 05513

For the Period April 1, 2013 to June 30, 2013

TIER I			TIER II HIGH			TIER II LOW			
<u>April 1, 2013 to April 30, 2013</u>									
Meal Type	Reported	Adjusted	Allowed	Reported	Adjusted	Allowed	Reported	Adjusted	Allowed
Breakfast	557	-	557	-	-	-	-	-	-
Lunch	685	-	685	-	-	-	-	-	-
Supper	112	-	112	-	-	-	-	-	-
Supplements	781	-	781	-	-	-	-	-	-
	(Tier I)			(Tier II High)			(Tier II Low)		
Homes	9	-	9	-	-	-	-	-	-
				Homes (Tier II Mixed)			Total Homes		
				-	-	-	-	-	-
<u>May 1, 2013 to May 31, 2013</u>									
Meal Type	Reported	Adjusted	Allowed	Reported	Adjusted	Allowed	Reported	Adjusted	Allowed
Breakfast	619	-	619	-	-	-	-	-	-
Lunch	769	-	769	-	-	-	-	-	-
Supper	106	-	106	-	-	-	-	-	-
Supplements	851	-	851	-	-	-	-	-	-
	(Tier I)			(Tier II High)			(Tier II Low)		
Homes	8	-	8	-	-	-	-	-	-
				Homes (Tier II Mixed)			Total Homes		
				-	-	-	-	-	-
<u>June 1, 2013 to June 30, 2013</u>									
Meal Type	Reported	Adjusted	Allowed	Reported	Adjusted	Allowed	Reported	Adjusted	Allowed
Breakfast	537	-	537	-	-	-	-	-	-
Lunch	677	-	677	-	-	-	-	-	-
Supper	79	-	79	-	-	-	-	-	-
Supplements	693	-	693	-	-	-	-	-	-
	(Tier I)			(Tier II High)			(Tier II Low)		
Homes	8	-	8	-	-	-	-	-	-
				Homes (Tier II Mixed)			Total Homes		
				-	-	-	-	-	-

Training Employment and Community Help, Inc.
SCHEDULE OF REPORTED, ADJUSTED AND
ALLOWED ADMINISTRATIVE INCOME

Schedule 27

Agreement No. 05513

For the Period July 1, 2012 to June 30, 2013

Period	Reported	Adjusted	Allowed
July	\$ 856	\$ -	\$ 856
August	856	-	856
September	856	-	856
October	749	-	749
November	963	-	963
December	963	-	963
January	963	-	963
February	856	-	856
March	856	-	856
April	963	-	963
May	856	-	856
June	856	-	856
			-
Total	<u>\$ 10,593</u>	<u>\$ -</u>	<u>\$ 10,593</u>

Training Employment and Community Help, Inc.
DEPT OF CSD SCHEDULE OF REVENUE AND EXPENSES

Schedule 28

Contract No. 11B-5725 (LIHEAP)
 For the Period January 1, 2011 through April 30, 2013

	1/1/2011 through 6/30/2011	7/1/2011 through 6/30/2012	7/1/2012 through 4/30/2013	Total Audited Costs	Total Reported Expenses	Total Budgets
Revenues:						
Grant revenue	\$ -	\$ 101,288	\$ 36,964	\$ 138,252	\$ 138,252	\$ 260,883
Other revenue	-	-	-	-	-	-
Total revenues	<u>-</u>	<u>101,288</u>	<u>36,964</u>	<u>138,252</u>	<u>138,252</u>	<u>260,883</u>
Expenses:						
LIHEAP Assurance 16/Intake/ECIP/HEAP:						
Assurance 16 activities	-	7,674	2,800	10,474	10,474	10,474
Administrative costs	-	10,271	3,748	14,019	14,019	14,019
Intake	-	4,970	1,814	6,784	6,784	6,784
Outreach	-	12,426	4,535	16,961	16,961	16,961
ECIP HEAP costs:						
Cooling service repair/replacement	-	-	-	-	-	874
Heating service repair/replacement	-	-	-	-	-	5,000
Water heater repair/replacement	-	-	-	-	-	-
Other program costs	-	-	-	-	-	-
ECIP Wood, propane, and oil payments	-	986	360	1,346	1,346	47,255
Severe weather energy assistance and transportation services	-	-	-	-	-	-
HEAP Wood, propane, and oil payments	-	64,190	23,425	87,615	87,615	152,732
Liability insurance	-	-	-	-	-	-
Training and technical assistance	-	771	282	1,053	1,053	6,784
Vehicle and equipment	-	-	-	-	-	-
Worker's compensation	-	-	-	-	-	-
Subtotal ECIP HEAP costs	<u>-</u>	<u>65,947</u>	<u>24,067</u>	<u>90,014</u>	<u>90,014</u>	<u>212,645</u>
Total expenses	<u>-</u>	<u>101,288</u>	<u>36,964</u>	<u>138,252</u>	<u>138,252</u>	<u>260,883</u>
Revenue over (under) expenses	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Training Employment and Community Help, Inc.
DEPT OF CSD SCHEDULE OF REVENUE AND EXPENSES

Schedule 29

Contract No. 12B-5824 (LIHEAP)
 For the Period January 1, 2012 through June 30, 2013

	1/1/2012 through 6/30/2012	7/1/2012 through 6/30/2013	Total Audited Costs	Total Reported Expenses	Total Budgets
Revenues:					
Grant revenue	\$ 31,225	\$ 113,274	\$ 144,499	\$ 144,499	\$ 325,028
Other revenue	-	-	-	-	-
Total revenues	<u>31,225</u>	<u>113,274</u>	<u>144,499</u>	<u>144,499</u>	<u>325,028</u>
Expenses:					
LIHEAP Assurance 16/Intake/ECIP/HEAP:					
Assurance 16 activities	<u>1,200</u>	<u>4,352</u>	<u>5,552</u>	<u>5,552</u>	<u>8,104</u>
Administrative costs	<u>2,982</u>	<u>10,816</u>	<u>13,798</u>	<u>13,798</u>	<u>15,603</u>
Intake	<u>3,585</u>	<u>13,006</u>	<u>16,591</u>	<u>16,591</u>	<u>17,248</u>
Outreach	<u>2,306</u>	<u>8,367</u>	<u>10,673</u>	<u>10,673</u>	<u>17,248</u>
Training and technical assistance	<u>40</u>	<u>144</u>	<u>184</u>	<u>184</u>	<u>6,899</u>
ECIP HEAP costs:					
Cooling service repair/replacement	-	-	-	-	-
Heating service repair/replacement	-	-	-	-	-
Water heater repair/replacement	-	-	-	-	-
Other program costs	-	-	-	-	-
ECIP Wood, propane, and oil payments	116	422	538	538	60,389
Severe weather energy assistance and transportation services	-	-	-	-	-
HEAP Wood, propane, and oil payments	20,996	76,167	97,163	97,163	149,537
Liability insurance	-	-	-	-	-
Vehicle and equipment	-	-	-	-	-
Worker's compensation	-	-	-	-	-
Automation supplemental	-	-	-	-	50,000
Subtotal ECIP HEAP costs	<u>21,112</u>	<u>76,589</u>	<u>97,701</u>	<u>97,701</u>	<u>259,926</u>
Total expenses	<u>31,225</u>	<u>113,274</u>	<u>144,499</u>	<u>144,499</u>	<u>325,028</u>
Revenue over (under) expenses	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

INDEPENDENT AUDITORS' REPORT ON
INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER
MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS

Board of Directors
Training Employment and
Community Help, Inc.
Alturas, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Training Employment and Community Help, Inc. which comprise the statement of financial position as of June 30, 2013, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated December 6, 2013.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Training Employment and Community Help, Inc.'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Training Employment and Community Help, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

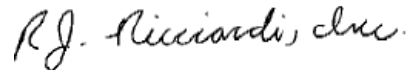
Compliance and Other Matters

As part of obtaining reasonable assurance about whether Training Employment and Community Help, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to management of Training Employment and Community Help, Inc. in a separate letter dated December 6, 2013.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



R.J. Ricciardi, Inc.
Certified Public Accountants

San Rafael, California
December 6, 2013

INDEPENDENT AUDITORS' REPORT ON
COMPLIANCE FOR EACH MAJOR PROGRAM
AND ON INTERNAL CONTROL OVER
COMPLIANCE REQUIRED BY OMB CIRCULAR A-133

Board of Directors
Training Employment and
Community Help, Inc.
Alturas, California

Report on Compliance for Each Major Federal Program

We have audited Training Employment and Community Help, Inc.'s compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of Training Employment and Community Help, Inc.'s major federal programs for the year ended June 30, 2013. Training Employment and Community Help, Inc.'s major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and responses.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of Training Employment and Community Help, Inc.'s major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Training Employment and Community Help, Inc.'s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Training Employment and Community Help, Inc.'s compliance.

Opinion on Each Major Federal Program

In our opinion, Training Employment and Community Help, Inc. complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year

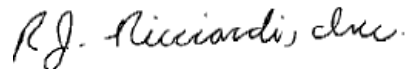
Report on Internal Control Over Compliance

Management of Training Employment and Community Help, Inc. is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Training Employment and Community Help, Inc.'s internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Training Employment and Community Help, Inc.'s internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.



R.J. Ricciardi, Inc.
Certified Public Accountants

San Rafael, California
December 6, 2013

Training Employment and Community Help, Inc.
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
For the Year Ended June 30, 2013

<u>Grantor/Pass-Through Grantor/Program Title</u>	Federal CFDA Number	Pass-Through Grantor's Number	Award Amount	Revenues	Expenditures
<u>U.S. Department of Justice:</u>					
Passed through the State of California Emergency Management Agency:					
Sexual Assault Services	16.575	RC11191450 & RC1221045	\$ 181,425	\$ 72,255	\$ 72,255 *
Domestic Violence Services	16.575	DV 12-04-1450	10,000	<u>10,000</u>	<u>10,000</u> **
Total U.S. Department of Justice				<u>82,255</u>	<u>82,255</u>
<u>U.S. Department of Health and Human Services:</u>					
Passed through the County of Modoc:					
Cal WORKS Stage One Child Care	93.558	N/A	25,000	24,695	24,695
Child Abuse Prevention and Intervention Program	93.590	N/A	29,023	<u>29,023</u>	<u>29,023</u>
Total passed through the County of Modoc				<u>53,718</u>	<u>53,718</u>
Passed through the California State Department of Community Services and Development:					
Low Income Home Energy Assistance Program	93.568	11B-5725	260,883	36,964	36,964
Low Income Home Energy Assistance Program	93.568	12B-5824	325,028	113,274	113,274
Low Income Home Energy Assistance Program	93.568	13B-5024	173,079	<u>22,325</u>	<u>22,325</u>
Total passed through the California State Department of Community Services and Development				<u>172,563</u>	<u>172,563</u>
Passed through the Modoc-Siskiyou Community Action Agency:					
Community Services Block Grant - Food Bank	93.569	12F-4426 & 13F-3026	36,500	22,511	25,250
Community Services Block Grant - Transportation	93.569	13F-3026	6,500	<u>6,043</u>	<u>6,043</u>
Total passed through the Modoc-Siskiyou Community Action Agency				<u>28,554</u>	<u>31,293</u>

* The match in-kind of \$21,246 was not recognized in the financial statements because it did not meet the criteria for recognition under FASB ASC 958.

* The match in-kind of \$19,810 was not recognized in the financial statements because it did not meet the criteria for recognition under FASB ASC 958.

Training Employment and Community Help, Inc.
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
For the Year Ended June 30, 2013

<u>Grantor/Pass-Through Grantor/Program Title</u>	Federal CFDA Number	Pass-Through Grantor's Number	Award Amount	Revenues	Expenditures
<u>U.S. Department of Health and Human Services (concluded):</u>					
Passed through the California State Department of Education:					
Resource and Referral	93.575	CRRP-2036	\$ 19,118	\$ 19,118	\$ 24,289
CCDF Health and Safety	93.575	CHST-2036	500	449	449
Alternative Payment	93.596	CAPP-2041	266,195	266,195	291,683
Alternative Payment Stage 3	93.575	C3AP-2037	1,146	1,930	4,562
Family Child Care Homes	93.575 & 93.596	CFCC-2016	55,848	55,848	82,150
Child Care Initiative Project	93.575	CCIP-2036	18,000	16,929	22,442
Total passed through the California State Department of Education (Child Care Cluster)				<u>360,469</u>	<u>425,575</u>
Total U.S. Department of Health and Human Services				<u>615,304</u>	<u>683,149</u>
<u>U.S. Department of Agriculture:</u>					
Passed through the California State Department of Education:					
Child Care Food Program	10.558	05513	N/A	45,672	45,830
Total U.S. Department of Agriculture				<u>45,672</u>	<u>45,830</u>
Total federal awards				<u>\$ 743,231</u>	<u>\$ 811,234</u>
<u>State Awards from the California State Department of Education:</u>					
Resource and Referral	N/A	CRRP-2036	\$ 147,188	\$ 147,188	\$ 147,188
Alternative Payment	N/A	CAPP-2041	53,970	53,970	53,970
Alternative Payment Stage 2	N/A	C2AP-2038	104,757	80,300	81,517
Alternative Payment Stage 3	N/A	C3AP-2037	363	363	363
Child Care Initiative Project	N/A	CCIP-2036	2,500	2,500	2,500
Passed through the Modoc County Superintendent of Schools:					
Family Child Care Homes	N/A	CFCC-2016	70,873	70,873	70,873
Total state awards from the California State Department of Education				<u>\$ 355,194</u>	<u>\$ 356,411</u>

Training Employment and Community Help, Inc.
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
June 30, 2013

NOTE 1 - BASIS OF PRESENTATION

The Schedule of Expenditures of Federal Awards includes the federal grant activity of Training Employment and Community Help, Inc. and is presented on the accrual basis. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. The amounts reported in the accompanying Schedule of Expenditures of Federal Awards agree, in all material respects, to amounts reported within Training Employment and Community Help, Inc.'s financial statements.

NOTE 2 - CATALOG OF FEDERAL DOMESTIC ASSISTANCE (CFDA) NUMBERS

The CFDA numbers included in the accompanying Schedule of Expenditures of Federal Awards were determined based on the program name, review of the award contract, and the Office of Management and Budget's Catalog of Federal Domestic Assistance.

Training Employment and Community Help, Inc.
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
For the Year Ended June 30, 2013

Section I – Summary of Auditors’ Results

1. Type of auditors’ report issued: unqualified
2. Internal control over financial reporting:
 - A. Material weakness(es) identified? no
 - B. Significant deficiencies identified that were not considered to be material weakness(es)? none reported
 - C. Noncompliance material to financial statements noted? no
3. Internal control over major programs:
 - A. Material weakness(es) identified? no
 - B. Significant deficiencies identified that were not considered to be material weakness(es)? none reported
 - C. Type of auditors’ report issued on compliance for major programs: unmodified
 - D. Any audit findings disclosed that are required to be reported in accordance with section 510(a) of Circular A-133? no
4. Audited as Major Programs:

<u>CFDA Number</u>	<u>Program Name</u>	<u>Amount</u>
93.575 & 93.596	Child Development Programs Cluster	\$360,469
5. Dollar threshold used to distinguish between type A and type B programs: \$300,000
6. Auditee qualified as a low-risk auditee? yes

Section II – Financial Statement Findings

There were no financial statement findings.

Section III – Federal Award Findings and Questioned Costs

There were no federal award findings and questioned costs.

Training Employment and Community Help, Inc.
STATUS OF PRIOR YEAR FINDINGS AND RECOMMENDATIONS
For the Year Ended June 30, 2013

Recommendation

Status/Explanation

There were no prior year findings or recommendations.